



## Internship Placement Application Form

PERSONAL INFORMATION				
<b>Full Name:</b>		<b>Date of Birth</b>		
<b>Address:</b> <i>(Include City, Zip Code)</i>		<b>Driver's License # / Identification Card #</b>	<b>State Issued:</b>	
<b>Telephone Number:</b>		<b>Email Address:</b>		
<b>Emergency Contact Name:</b>		<b>Emergency Contact Number:</b>	<b>Relation:</b>	

UNIVERSITY CONTACT INFORMATION	
<b>Name of University</b>	
<b>Name of Professor/Advisor</b>	
<b>Phone Number for Professor/Advisor</b>	
<b>Email for Professor/Advisor</b>	

INTERNSHIP INFORMATION	
<b>Semester(s) for Internship:</b> <i>(No Summer Available)</i>	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Split (Fall & Spring)
<b>Total Internship Hours:</b>	Split: Fall ___ Spring: ___
<i>In order to find an appropriate placement for you, please indicate any supervision below for CIS staff overseeing your placement: <b>(Please do not leave blank)</b></i>	
<b>Rehabilitation Students only</b>	<input type="checkbox"/> BS <input type="checkbox"/> MS
<b>Social Work Students only</b>	<input type="checkbox"/> BSW <input type="checkbox"/> MSSW <b>If MSSW:</b> Micro <input type="checkbox"/> Macro <input type="checkbox"/>
<b>Other:</b>	

PREFERENCES	
<b>Select all Grade Level Preferences:</b>	<input type="checkbox"/> Elementary <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> No Preference
<b>Select all Geographic Location Preferences:</b>	<input type="checkbox"/> Donna ISD <input type="checkbox"/> McAllen ISD <input type="checkbox"/> La Joya ISD
<b>Select Available Days:</b>	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday
<i>Please note that CIS internship hours range between 7:30am-4:30pm, Monday-Friday, with very limited opportunity for evening hours.</i>	
<b>Available Times:</b>	

EXPERIENCE
<b>Briefly list any previous experience you have had working with youth.</b>

*Prior to beginning internship on campus, the following are requirements by the interns: criminal background/ fingerprints check (Fee \$39), TB results (less than one year), valid copy of state ID/driver's license, and social security/passport. Interns with not meet unsupervised with students until the background check results have been completed and CIS has been notified of clearance. Interns are subject to dismissal for disqualify indicators on their criminal background checks.*

**Please submit this form and your resume to [cis.hidalgocounty@yahoo.com](mailto:cis.hidalgocounty@yahoo.com).** Once this form is received, your application will be reviewed and you may be contacted via email regarding a potential interview and campus placement.

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