

Internship Placement Application

PERSONAL INFORMATION	
Full Name:	Date of Birth:
Full Address:	
Driver's License/ID #:	State Issued:
Phone Number:	Email Address:
Emergency Contact Name:	Emergency Contact Number:
Emergency Contact Relation:	
UNIVERSITY CONTACT INFORMATION	
Name of University:	Name of Professor/Advisor:
Phone Number of Professor/Advisor:	Email of Professor/Advisor:
INTERNSHIP INFORMATION	
Semester(s) for Internship: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Split (Fall & Spring)	
Total Internship Hours:	Split Hours: Fall _____ Spring _____
In order to find an appropriate placement for you, please indicate any supervision requirements for CIS staff overseeing your placement:	
Rehabilitation Students: <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters	Social Work Students: <input type="checkbox"/> BSW <input type="checkbox"/> MSW If MSW <input type="checkbox"/> Micro <input type="checkbox"/> Macro
Other Programs:	
PREFERENCES	
Select All Grade Level Preferences: <input type="checkbox"/> Elementary <input type="checkbox"/> Middle School <input type="checkbox"/> High School	
Select All Location Preferences: <input type="checkbox"/> Donna ISD <input type="checkbox"/> Edcouch-Elsa ISD	
Select Available Days: <input type="checkbox"/> Mondays <input type="checkbox"/> Tuesdays <input type="checkbox"/> Wednesdays <input type="checkbox"/> Thursdays <input type="checkbox"/> Fridays	
Available Times: <i>Please note that CIS internship hours range between 7:30am-4:30pm, Monday-Friday, with very limited opportunity for evening hours.</i>	
EXPERIENCE	
Briefly list any previous experience you have had working with youth:	

Prior to beginning internship on campus, the following are requirements by the interns: criminal background/ fingerprints check (Fee \$39), TB results (less than one year), valid copy of state ID/driver's license, and social security/passport. Interns with not meet with students unsupervised until the background check results have been completed and CIS has been notified of clearance. Interns are subject to dismissal for disqualify indicators on their criminal background checks.

Please submit this form and your resume to admin@cishidalgo.com

Once this form is received, your application will be reviewed and you may be contacted via email regarding a potential interview and campus placement.

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